

**Okanagan College Education Council Agenda  
Meeting of Thursday, January 11, 2024 4:00pm  
S 103B – Student Services Boardroom – Kelowna Campus  
Motions for Education Council Meeting**

**Appendix 2**

Motion: “That Education Council adopts the agenda for the January 11, 2024 meeting as presented.”

**Appendix 3.1**

**Approval of the minutes from the December 7, 2023 Education Council meeting**

Motion: “That Education Council approves the minutes from December 7, 2023 meeting as presented.”

**Appendix 4**

4.1 Motion: “That Education Council approves the program revision: Infrastructure and Computing Technology Diploma as recommended by the CPRC – ST.”

**Proposal Rationale**

The program course flow will need to be modified to allow the introduction of a new course, ICT 228 Scaling Infrastructure & Services. This is accomplished by adding this course into the 4th semester, removing a course from 3rd semester, and moving some courses between semesters to rebalance load and improve topical flow based on current offerings.

4.2 Motion: “That Education Council approves the new course: BUAD418 HR Analytics as recommended by the CPRC – BUS.”

**on the field. In today's data-driven business landscape, HR analytics equips HR practitioners with the essential skills to harness data for strategic decision-making. By analyzing HR metrics and workforce data, professionals can make informed choices regarding talent acquisition, retention, and development. This data-driven approach aligns HR practices with organizational goals, elevating HR's strategic relevance. Moreover, HR analytics enables proactive talent management by predicting trends and identifying areas for improvement. It also enhances cost efficiency, aids in compliance, fosters employee engagement, and grants a competitive edge. For HR professionals, mastering HR analytics not only enhances career prospects but also empowers them to contribute significantly to organizational success, making it an indispensable course in today's HR landscape.**

4.3. Motion: “That Education Council approves the program revision: Post Baccalaureate Certificate in Human Resources Management as recommended by the CPRC – BUS.”

**Proposal Rationale**

To add BUAD 418 as a an HR specific elective (to all HR programs). The ability to conduct HR

analytics is becoming a standard within industry, and is a required competency as part of our commitment to CPHR aligned certification.

4.4. Motion: “That Education Council approves the program revision: Post-Baccalaureate Diploma in Human Resources Management as recommended by the CPRC –



scenarios, therefore case studies will be used to supplement scholarly engagement and understanding. Cross-listing this course between the Sociology Department and the Department of Interdisciplinary Studies (CRIM) is ideal because the foundational content and key themes related to power, exploitation, and social justice align with the objectives of both departments.

5.1c. Motion: "That Education Council approves the course revision: INDG201 Okanagan Indigenous Peoples' History as recommended by the CPRC – AFP."

### **Proposal Rationale**

We are remedying a long-standing issue, which is the necessary addition of INDG 100 as a pre-requisite for all 2nd year INDG courses (currently 201, 202, 203, 204) instead of second year standing. The rationale is pedagogical: INDG 100: An Introduction to Indigenous Studies "introduces students to historical events, concepts, and interactions critical to understanding Indigenous peoples worldwide. Students will develop critical skills in comparative analysis and synthesis and examine the merits of cross-cultural understanding and cultural and national diversity." The content and skills offered in INDG 100 will help students succeed in our second year programming.

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5.2a. Motion: "That Education Council approves the new course: HCA120 as recommended by the CPRC – HSD."

### **Proposal Rationale**

This new course aligns with the updated Health Care Assistant (HCA) Program Provincial Curriculum. The revised curriculum, approved by the Government of British Columbia, Ministry of Health and Ministry of Post-Secondary Education, has been mapped to ensure that concepts and learning outcomes are scaffolded and streamlined throughout each course in the program. This has led to the need to repackage the curriculum into new course structures. The required additional content has been added to all courses and course content hours have been reallocated between courses to align OC courses hours and learning outcomes to the provincial framework. Okanagan College currently does not offer this proposed course, previously some of the content in this course was presented in HCA 103 (Personal care skills) and HCA 101 (communications) course and HCA 105 (Cognitive and Mental Health Challenges). This new course more clearly aligns with the required 30 hours of course delivery for this topic area. This new course will help to streamline review by the BC Care Aid Registry and make it more clear that we are meeting the program recognition requirements.

5.2b. Motion: "That Education Council approves the new



has led to the need to repackage the curriculum into new course structures. The required additional content has been added to all courses and course content hours have been reallocated between courses to align OC courses hours and learning outcomes to the provincial framework. This proposed new course would have the required 60 hours of theory devoted to Cognitive and/or Mental Health Challenges as per the Provincial Curriculum Document and be a prerequisite to the practice experience course to ensure students have the foundation to enter this specialized care area before starting their practice experience. Currently the HCA offers HCA 106 course, which is both a theory course (42 hours) and a practicum course (60 hours).

5.2g. Motion: “That Education Council approves the new course: HCA132 as recommended by the CPRC – HSD.”

### **Proposal Rationale**

In this proposed HCA 132 course, it includes the correct and revised (2023) learning outcomes, new indicators for these outcomes and new personal care activities not taught previously. The order on how these concepts are taught will change to mirror that of the Provincial Curriculum and allow the students to scaffold their learning in ways that are less task oriented, and more person-centered in mind. While this new course appears similar in content to the HCA 103 course, our current HCA 103 Personal Care and Assistance does not list the current learning outcomes required by the Provincial curriculum. Several of the learning outcomes in HCA 103 are originally from the previous provincial curriculum document but intended for other courses in the previous curriculum (Introduction to Practice, Concepts for Practice and Communications).

5.2h. Motion: “That Education Council approves the new course: HCA134 as recommended by the CPRC – HSD.”

### **Proposal Rationale**

This new course aligns with the updated Health Care Assistant (HCA) Program Provincial Curriculum. The revised curriculum, approved by the Government of British Columbia, Ministry of Health and Ministry of Post-Secondary Education, has been mapped to ensure that concepts and learning outcomes are scaffolded and streamlined throughout each course in the program. This has led to the need to repackage the curriculum into new course structures. The required additional content has been added to all courses and course content hours have been reallocated between courses to align OC courses hours and learning outcomes to the provincial framework. This proposed course will offer our students a practice experience that mediates learning through an instructor led practicum that begins as a simple, more individualized supported experience, progressing to a more complex self-directed approach. Students will gradually gain the confidence necessary to support individuals with complex care needs, and as practicum progresses, they will meet the course outcomes by providing holistic care activities to those who also experience cognitive decline and are unable to direct their own care.

5.2i. Motion: “That Education Council approves the new course: HCA136 as recommended by the CPRC – HSD.”

### **Proposal Rationale**

This new course aligns with the updated Health Care Assistant (HCA) Program Provincial Curriculum. The revised curriculum, approved by the Government of British Columbia, Ministry of Health and Ministry of Post-Secondary Education, has been mapped to ensure that concepts and learning outcomes are scaffolded and streamlined throughout each course in the program. This

framework. This proposed HCA 136 course will offer our students a practice experience that allows the student to experience community care within the region they live. This practicum will be supported by both a mentor (experienced HCA) and an instructor. The mentor will work alongside the student as they experience a healthcare agency outside of the facility environment. The student will obtain experiences with other members of the health care team, client family members, alternative methods for reporting and recording and advocating for clients.

5.2j. Motion: “That Education Council approves the program revision: Health Care Assistant Certificate as recommended by the CPRC – HSD.”

### **Proposal Rationale**

The BC Care Aide & Community Health Worker Registry requires all post-secondary schools to review their Health Care Assistant Program to ensure that it follows the 2023 Provincial Health Care Assistant Curriculum, the 2023 Health Care Assistant Program Recognition Guide and the Core Competency Manual (2023) - all are attached to this proposal for reference. All learning outcomes in the program have been reviewed and many revisions have been made in each course to ensure that best practices in adult education and health care standards are current. This proposal incorporates the provincially mandated changes along with other department initiated changes that will better align the Okanagan College program with the provincial guidelines for program delivery. As a result, new names and course numbers have been proposed to foster the transparency of student records and to mirror the expected provincial learning outcomes in each course. This will ultimately lead to a smoother recognition process upon Registry review.

5.3a. Motion: “That Education Council approves the policy revision: Academic Integrity Policy as recommended by ARP.”

### **Proposal Rationale**

Academic Integrity Policy Change Rationale

The Academic Integrity Policy has been changed as per the directives of the Policy and Procedure Framework Governing Policy. These changes include:

- Separating policy from procedures





5.3d. Motion: “That Education Council approves the policy removal: Graduation as recommended by ARP.”

**Proposal Rationale**

Delete this information. This information is not policy but rather Graduation information which is provided to students at <https://www.okanagan.bc.ca/graduation/convocation-and-commencement-ceremonies>.

5.3e. Motion: “That Education Council approves the policy removal: Student conduct as recommended by ARP.”

**Proposal Rationale**

Delete this policy. Student Conduct policy is located in the Student Non-Academic Misconduct policy, Student Wellbeing Support Policy - both updated in 2022/23. This policy also contains employee health and safety information which is not appropriate or correct.

5.3f. Motion: “That Education Council approves the policy removal: Freedom of Information and Protection of Privacy as recommended by ARP.” Electronic Communication for Applicants and Students

**Proposal Rationale**

Delete this information. This information is in the EPBC application and in OC's Privacy Policy. This text is a duplication of information and is not an academic policy.

5.3g. Motion: “That Education Council approves the policy removal: Electronic Communication for Applicants and Students as recommended by ARP.”

**Proposal Rationale**

Remove this policy from Academic Policies. This is an administrative policy that is being updated through the Administration Policy Review.